

Avoid Tax Processing & Refund Filing Delays



Follow these tips to help prevent common issues.



Use your year-end income statements (e.g., Forms W-2/1099), not your pay stub, to verify your income.

Your income figures must match what is reported on year-end statements. Employers have until January 31 to send your income statements.



Check for all credits and deductions for which you may be eligible.

Complete all necessary worksheets or forms and include all attachments.



Ensure you use your Identity Protection PIN, if you have been issued one by the IRS.

If you are a victim of identity theft, you will receive a new IP PIN (Notice CP01A) each year.



Double check that information is correct for yourself and your dependents.

Check name spellings, taxpayer identification numbers, dates of birth, addresses, bank account information, and IP PIN. Establish or access your IRS online account: www.irs.gov/your-account



E-file — be aware of tax return software that imports prior year data automatically.

E-filing a tax return is the most efficient way to file, but make sure you're using correct tax year data to avoid mistakes. Keep a copy of your return, attachments, and filing confirmation. Find out if you are eligible for free e-filing and if your state participates in Direct File: www.irs.gov/filing/irs-direct-file



Scan the QR code and join a free Pre-Filing Season Awareness event before you file your tax return.

Learn more about these tax tips at www.TaxpayerAdvocate.irs.gov.